

**Cost Proposal  
RFP 6416 Z1  
Contact Tracing Staffing**

Bidders must complete the tables below according to the instructions in each section. Costs must be inclusive of all expenses, including personnel, administrative, and travel.

Table 1: Scheduled Staff Hourly Rate – Bidder must provide a rate per hour for Scheduled individuals. For purposes of evaluation, the state will calculate the hourly rate for 25 individuals at 40 hours per week.

	Initial Term	Renewal 1	Renewal 2	Renewal 3
<b>Hourly Rate</b>	\$	\$	\$	\$

Table 2: Training Scheduled and Backup Staff – Bidder must provide a rate per hour for per training hour per individual required by the State to perform contact tracing role. For purposes of evaluation, the state will estimate 4 hours of training for 425 individuals.

	Initial Term	Renewal 1	Renewal 2	Renewal 3
<b>Hourly Rate</b>	\$	\$	\$	\$

Table 3: Backup Capacity – Bidder must provide a flat rate for backup capacity for each tier listed below.

Bidders must be able to provide at minimum 400 Backup Head Count. If able, Bidder should provide pricing for additional tiers up to 1,000 Backup Head Count. Cost evaluation will be calculated based on the average of Tier One and Tier Two.

Tier #	Backup Head Count (200 per tier)	Monthly Price Initial Term	Monthly Price Renewal 1	Monthly Price Renewal 2	Monthly Price Renewal 3
5	1,000	\$	\$	\$	\$
4	800	\$	\$	\$	\$
3	600	\$	\$	\$	\$
2	400 (required)	\$	\$	\$	\$
1	200 (required)	\$	\$	\$	\$